



## Kallelse

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2024-02-01

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## **Invitation to apply for the Key Leader Seminar on Gender in Military Operations, June 3-4 2024 in Kungsängen, Sweden**

**Reply before  
2024-04-22**

### 1. SEMINAR PURPOSE

The Key Leader Seminar on gender in military operations focuses on how to implement a gender perspective in military operations and how this contributes to the achievement of overall political, military strategic and operational objectives.

The theme of this year's Key Leader Seminar will be: **Gender responsive leadership in multi-domain operations**. The seminar will be attended by several high-level speakers.

The aim of the seminar is to increase Key Leaders' knowledge of how a gender perspective can be integrated into the daily work at the strategic, operational and tactical levels, as well as in the planning, execution and evaluation of military operations in accordance with UNSCR 1325 and related resolutions on Women Peace and Security, and the NATO Bi-SC Directive 040-001.

In order to achieve a long term solution on gender implementation in military operations the seminar will present experiences, best practices and lessons learned to emphasize how gender perspective can increase operational effect. The seminar will also address in what way a military component of the strategic and operational environment is part of the solution.

After attending the Key Leader Seminar participants will be able to:

(GMU)

Mailing Address

Visiting Address

Telephone

Fax

E-mail, Internet

Livgardet

Granhammar

+46 8 584 540 00

+46 8 584 540 80

exp-lg@mil.se

SE-196 85 Kungsängen

www.forsvarsmakten.se/livgardet

SWEDEN



- Apply a gender perspective as an operational tool
- Enable subordinate staff and units to integrate a gender perspective into military operations
- Have the ability to practice a gender integrated comprehensive approach when cooperating with external actors

## 2. BACKGROUND

The Nordic Centre for Gender in Military Operations (NCGM) is an international expert centre, NATO Department Head and NATO Education and Training Facility working with Women Peace and Security and gender perspective in military operations. Across these three roles, NCGM provides education & training, subject matter expertise and concept development on Women Peace and Security and gender perspective in military operations, enabling military actors to integrate a gender perspective across military organisations and operations in order to increase operational effectiveness and implement the Women Peace and Security agenda. The Centre is co-located with the Swedish Armed Forces International Centre (SWEDINT) and cooperates with a range of relevant stakeholders in the field.

In February 2013 NCGM was appointed NATO Department Head for the NATO Gender in Military Operations (GMO) Discipline. In December the same year, NATO Allied Command Transformation DCOS JFT, Vice Admiral Javier Gonzalez-Huix, accredited the NCGM Key Leader Seminar as an important Key Leader training event. NCGM has delivered key leader training on GMO since 2012. The aim of all education and training on GMO in NATO is to ensure that current and future forces deployed in NATO-led operations and missions as well as NATO military HQs are trained in, and understand, the relevance and impact of integrating a gender perspective, and incorporate the concepts into all lines of effort, including in the planning, execution and evaluation of current and future operations.

## 3. EXECUTION

### a. Concept of the Seminar

The seminar will focus on how to work with a gender perspective and the Women, Peace and Security agenda in military operations, missions and activities and how this contributes to the achievement of overall political, military-strategic and operational objectives. Discussions and conversations on these topics will be held from a leadership point-of-view, aiming to advise participants on how to take lead and enable staff and subordinated units in the integration of a gender perspective in their daily tasks, both internally and externally.

The seminar will also address in what way an integrated gender perspective in a military component promotes the overall security situation for all; women, men, girls and boys in the operational area.



The seminar will provide knowledge on how to achieve long-term solutions on gender implementation in military operations. High-level experts and speakers are invited to share their experiences on how to integrate a gender perspective in the strategic and operational levels of work. The seminar will include Round Table Discussions, lectures and exchanges of experiences on the topic between Key Leaders, Gender Advisors, invited Professors/PhDs and Subject Matter Experts.

The Chatham House rule will apply throughout the seminar.

### **b. Participant Criteria**

Participants must be prepared to take active part in the lectures and discussions. The Seminar language is English.

Rank: OF 6 – OF 9 (or civilian equivalent)

### **c. Security Clearance**

Security clearance will not be needed since the Seminar is UNCLASSIFIED and releasable to the public.

## **4. ADMINISTRATION**

### **a. Point of Contact (POC)**

#### ***NCGM and SWEDINT Administration Office***

Phone: +46 8 584 526 22

Email: [swedint@mil.se](mailto:swedint@mil.se)

#### ***Seminar Director***

Henrik Beckvard

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Email: [henrik.beckvard@mil.se](mailto:henrik.beckvard@mil.se)

#### ***Seminar Coordinators***

Major Daniel Bele

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Goar Mura-Hänninen

Phone: +46 72 156 69 12

Email: [goar.mura-hanninen@mil.se](mailto:goar.mura-hanninen@mil.se)

**b. Seminar delivery**

The two day Key Leader Seminar on Gender in Military Operations will be held on the **3 – 4 June, 2024** at NCGM (at the Swedish Armed Forces International Centre), Guards Regiment, in Kungsängen, Sweden. Further details will be provided upon admission.

**c. Time zone**

The delivery will be held in Sweden and thus all times and dates are in CEST (GMT+2) time zone.

**d. Transportation**

Seminar participants are responsible to provide their own transport to Sweden and to the Guards Regiment in Kungsängen. Further details on how to get to and from the Guards Regiment will be provided upon admission.

**e. Accommodation**

Single room accommodation, free of charge, is arranged for all seminar participants through NCGM at our student hotel which is conveniently located just 200 meters from the seminar venue.

**f. Dress code**

*Seminar Day-time:*

Military participants: Battle dress uniform

Civilian participants: Business casual

*Seminar Dinner:*

Military participants: Business casual

Civilian participants: Business casual

**g. Food and Dinner**

Lunch and coffee will be free of charge on June 3-4 2024. The seminar dinner on June 3<sup>rd</sup> will be hosted by Comdt NCGM. Any special requirements regarding food, allergies or other information of importance must be provided together with your registration.

**5. NOTIFICATION OF ATTENDANCE****a. Registration procedure**

The registration form can be found on the NCGM website:

<https://www.forsvarsmakten.se/en/swedint/nordic-centre-for-gender-in-military-operations/courses-at-ncgm-and-how-to-apply2/>

When the registration form has been completed, it should be sent by e-mail or regular mail to NCGM (see addresses below). The course administration office will confirm



receipt of the registration. A Welcome Letter will be sent out to all Seminar participants with the preliminary agenda and further administrative guidance.

#### **b. Last date of notification**

All applicants must send their registration form to the provided mailing address for registration no later than **22<sup>nd</sup> of April 2024**. The number of seats is limited but no later than **2<sup>nd</sup> of May 2024** all applicants will receive a confirmation on whether or not they have been granted a seat at the seminar. Please note that the registration to the seminar will be in accordance with NATO prioritization and follow the principle “first come, first served”.

#### **c. Mailing address for forwarding registration**

Please send your registration request to the SWEDINT administrative department that handles the registration and administrative aspects of the seminar on behalf of NCGM:

E-mail: [swedint@mil.se](mailto:swedint@mil.se) or FAX: +46 8 584 526 20 or

NCGM  
Course Admin Office  
196 85 Kungsängen  
SWEDEN

**Kesselmark, Olov**

Comdt NCGM

*Handlingen är fastställd i Försvarsmaktens elektroniska dokument- och ärendehanteringssystem.*



## Distribution list

### NCGM Member Nations

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SME WG REP

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[inka.venho-kortelainen@mil.fi](mailto:inka.venho-kortelainen@mil.fi)

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[kirjaamo.pe@mil.fi](mailto:kirjaamo.pe@mil.fi)

Finnish Army Command, G7, PO Box 145, FI-50101, MIKKELI, Finland

[kirjaamo.maave@mil.fi](mailto:kirjaamo.maave@mil.fi)

Finnish Navy Command, M7, PO Box 58, FI-20811, TURKU, Finland

[kirjaamo.merive@mil.fi](mailto:kirjaamo.merive@mil.fi)

Finnish Airforce Command, A7, PO Box 30, FI-41161, TIKKAKOSKI, Finland

[kirjaamo.ilmave@mil.fi](mailto:kirjaamo.ilmave@mil.fi), [ilmavoimat@mil.fi](mailto:ilmavoimat@mil.fi)

Finnish National Defence University (FINCENT), PO Box 7, FI-00861, Finland

[fincent@mil.fi](mailto:fincent@mil.fi)

#### Norway

SME WG REP

[nvibe@mil.no](mailto:nvibe@mil.no)

Norwegian Defence International Centre, NODEFIC, Norway [post.fhs@mil.no](mailto:post.fhs@mil.no)

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[Norwegian Defence Personnel Agency, Norway postmottak@mil.no](mailto:postmottak@mil.no)

#### Sweden

GENAD OPL

[kirke.kyander@mil.se](mailto:kirke.kyander@mil.se)

SWAF HQ, FST GEN UTB

SWAF HQ, FST STRA FP

#### Canada

SME WG REP

[SHANNON.LEWIS-SIMPSON@forces.gc.ca](mailto:SHANNON.LEWIS-SIMPSON@forces.gc.ca)

#### Netherlands

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#### Australia

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#### NATO

ACO GENAD Office

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JFC Brunssum GENAD	<a href="mailto:OzlemOzgul.YILMAZ@jfcbs.nato.int">OzlemOzgul.YILMAZ@jfcbs.nato.int</a>
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SWE PNMR to ACO	<a href="mailto:nnswwedenshapepnmr@shape.nato.int">nnswwedenshapepnmr@shape.nato.int</a>
Partner Nation Liaison Representative	
NS HQ	<a href="mailto:hugues.dechirot@nshq.nato.int">hugues.dechirot@nshq.nato.int</a>
SHAPE PD MIC, SAP Manager	<a href="mailto:Paola.PASINI@shape.nato.int">Paola.PASINI@shape.nato.int</a>
MARCOM	<a href="mailto:h.hale2@mc.nato.int">h.hale2@mc.nato.int</a>
	<a href="mailto:M.MAGZOUB@mc.nato.int">M.MAGZOUB@mc.nato.int</a>
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Strike for NATO	<a href="mailto:SFNCGGENAD@sfn.nato.int">SFNCGGENAD@sfn.nato.int</a>
	<a href="mailto:Magdalena.Lukawska@sfn.nato.int">Magdalena.Lukawska@sfn.nato.int</a>

## Embassies

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Embassy of Turkmenistan  
(Turkmenistan)  
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Permanent Mission of Sweden to the UN (New York, US)

## **Swedish Armed Forces**

Arméstaben (AST)  
Marinstaben (MS)  
Flygstaben (FS)  
Military Academy Karlberg (MHS K)  
Military Academy Halmstad (MHS H)  
Militärregion Mitt  
Militärregion Norr  
Militärregion Syd  
Militärregion Väst

## **Internal Guard's regiment**

LG Regstab G1  
LG SWEDINT

## **Others**

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Sukara